



NOTICE TO BIDDERS
COMMUNITY DEVELOPMENT DEPARTMENT
EMERGENCY HOME REPAIR PROGRAM

The Suffolk Redevelopment & Housing Authority is formally accepting separate sealed bids on behalf of qualified homeowners for the Emergency Home Repair Program. This program is funded by the Department of Housing and Urban Development.

Bid Packets may be obtained upon request at the offices of the Community Development Department located at 530 E. Pinner Street, Suffolk, Virginia, 23434, during regular business hours of 8:00 am to 5:00 pm Monday through Friday although the preferred method due to the pandemic is via email. Bidders are encouraged to attend the virtual **pre-bid conference to be held on Tuesday, January 12, 2021, at 10:00 a.m.** via video conference. To login, use the following link:

Join Zoom Meeting

<https://zoom.us/j/92363117528?pwd=VTdnUW1XQTE4QUZVVlIXcWgyd1dCUT09>

Meeting ID: 923 6311 7528
Passcode: 598784

Bids will be received and accepted until Tuesday, January 19, 2021, at 10:00 a.m. at the office of SRHA Community Development. Bids must be submitted in a Sealed Envelope and properly marked "Construction Bids". **No faxed, mailed, electronic, or late bids will be accepted.** No bid may be changed after the bid date, although any bid may be withdrawn and resubmitted before that date. Any bids received after the bid date and time specified, in the bid packet will be return unopened.

The bid opening will occur virtually, via a Zoom meeting at 10:30 a.m. To login, use the following link:

<https://zoom.us/j/93456897859?pwd=RmpNODICU2FpaVBDMkRIYmRUSG9Vdz09>

Meeting ID: 934 5689 7859
Passcode: 250418

All bids submitted having met the above-mentioned requirements will then be collected, opened and read publicly at the aforesaid time and place. The SRHA, on behalf of the homeowner, specifically reserves the right to reject any and all bids received, to waive irregularities or informalities in any or all bids and to accept any bid which is deemed to be in the best interest of the owner and SRHA. All bids become the property of the homeowners and the SRHA. All first time Bidders/Contractors must be approved prior to the award of a Bid. The Contractor Application must be completed by all Bidders and **all references** will be checked prior to award.

ALL BIDDERS MUST SUBMIT THE BID FORM ALONG WITH THEIR BIDS.

Bidders must ensure that employees and applicants for employment are not discriminated against because of race, color, religion, sex, familial status, handicap, or national origin, or any other protected class. Small (SBE), minority (MBE), and women-owned businesses (WBE) are encouraged to submit quotations for this project.

Any firm/owner/officer that is debarred, suspended or otherwise excluded from or ineligible for participation in federal assistance programs may not undertake any activity in party or in full under this project.

Accommodations for individuals with handicaps/disabilities or limited English proficiency shall be assisted upon request by calling 757-539-2100, TTY 1-800-897-5630.

For further information, please contact Teresa Deal at (757) 539-2100.

Construction Bid Schedule

Publication Dates

Suffolk News Herald
Wednesday, January 6, 2021

Suffolk News Herald
Wednesday, January 13, 2021

The Virginian Pilot
Wednesday, January 6, 2021

The Virginian Pilot
Wednesday, January 13, 2021

Pre-Bid Conference

Tuesday, January 12, 2021 @ 10:00 A.M.
Via Video Conference
530 E. Pinner Street
Suffolk, Virginia, 23434 757-539-2100

Bid Submission Deadline

Tuesday, January 19, 2021 @ 10:00 A.M.
SRHA Community Development Department
530 E. Pinner Street
Suffolk, Virginia, 23434 757-539-2100

Bid Opening

Tuesday, January 19, 2021 @ 10:30 A.M.
SRHA Community Development Department
530 E. Pinner Street
Suffolk, Virginia, 23434 757-539-2100

Board of Commissioners Approval

February 23, 2021